

## Meeting Notes – December 6, 2012

### Educational Effectiveness Council

ATTENDEES	Becky Beal, Luz Calvo, Patricia Drew, Jiansheng Guo, Sharon Green, Xinjian Lu, Lindsay McCrea, Alan Monat, Susan Opp, Aline Soules, Donna Wiley, Jim Zarrillo
ABSENT	Caron Inouye, Sally Murphy

AGENDA ITEM	
<b>1. Introductions</b>	
DISCUSSION	Members introduced themselves.
CONCLUSIONS	
<b>2. Review of charge</b>	
DISCUSSION	Opp led the members through the Institutional Effectiveness website, discussed what the accreditation process is. The WASC Handbook of Accreditation is undergoing review. There has been a national emphasis placed on accountability and WASC will be looking to see what processes and procedures we have in place that are sustainable. Opp emphasized that assessment has been taking place, there has been support for assessment efforts on campus for at least 10 years. It is unevenly implemented. EEC members will not be doing assessment, they will be reporting on college efforts regarding assessment. Opp acknowledged that every college is different, and EEC is not being prescriptive in how to administer assessment.
CONCLUSIONS	The goals for assessment this year are: each program will have program goals and student learning outcomes; programs will review the catalog language and update it where needed (outcomes should be phrased as action verbs); each program will develop a curriculum map. Opp will send the Chancellor's Office

