

Personnel Committee Meeting Minutes of June 29, 2021

- I. CALL TO ORDER at **2:01 PM**
 - II. ROLL CALL
Present: Kabir Dhillon, Zaira Perez, Anjelica De Leon, Mirna Maamou, Jose Simon Carmona, Erik Pinlac, Martin Castillo, Kristopher Disharoon.
 - III. ACTION ITEM - **Approval of the Agenda**
Motion to strike out approval of the minutes of June 22, 2021 by K. Dhillon, second by M. Maamou, motion CARRIED.
K. Dhillon states when correcting the past agenda, I wrote down minutes that do not exist. Therefore, in the next meeting we will be approving the correct minutes.
Motion to approve the agenda of June 29, 2021 by **K. Dhillon**, second by **J. Carmona**, motion CARRIED.
 - IV. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**
No public comment.
 - V. UNFINISHED ITEMS:
No unfinished items.
- 2:24**
- VI. NEW BUSINESS ITEMS:
 - A. DISCUSSION ITEM - **Classification Levels of Part-Time ASI Positions**
The Personnel Committee will discuss the Classification Levels of Part-Time ASI Positions document.
K. Disharoon states E. Pinlac has already spoken on this topic in the executive meeting. We have created the classification level for our ASI part time positions. In which, other CSU have similar structure. I spoke with Amy who was the HR manager in Stanislaus in order to discuss classification levels for part time workers. It is classified into three sections, level one through three. Each level corresponds to an hourly pay range and general job responsibilities. I have also listed current ASI positions that would correspond to each of



these levels. In the salary administration it does require for the supervisor to hire at the base salary unless the person has prior work experience. However, there needs to be evidence as to why the person will be receiving a higher pay salary. This will not go into effect until the beginning of January in order to recognize the minimum wage increase. I also included that they pay increase can go up if they are with the company for six months or complete four hundred hours. I do want to



