

## **ASI Executive Director Performance Review Process Policy**

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### **PURPOSE**

The ASI Personnel Committee completes an annual performance review of the ASI Executive Director to ensure key objectives and responsibilities are being met. The ASI Personnel Committee aims to enhance the capacity of the organization's staff leadership along with bettering the organization as a whole.

### **PURPOSE**

The purpose of the ASI Executive Director Performance Review Process Policy is evaluate the ASI Executive Director's professional performance over the fiscal year, and articulate the review process.

### **OVERVIEW**

The ASI Executive Director's 360 Performance Review shall include feedback from

- ASI Professional Staff
- ASI Executive Director
- Executive Director will provide list of four staff/faculty members on campus
- University President's Designee
- ASI Board of Directors

### **POLICY**

#### **Procedure**

Over the summer term, the University President's Designee shall provide the ASI Executive Vice President with the ASI Executive Director's Executive Director Performance Review from the previous fiscal year. The ASI Personnel Committee shall review the Performance Review document(s) in closed session, which is permitted under the Gloria Romero Open Meetings Act of 2000 - 89307 (8) (c) (1)<sup>1</sup>

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<sup>1</sup> California Legislative Information. *Gloria Romero Open Meetings Act of 2000*. Retrieved from: [https://leginfo.legislature.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=EDC&sectionNum=89307](https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=EDC&sectionNum=89307).






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