

To: All faculty, staff and administrators

The CATASTROPHIC LEAVE DONATION PROGRAM (CLDP) allows employees to donate vacation or sick leave credits to other employees who have:

- 1) experienced a catastrophic illness or injury;
- 2) exhausted their own accrued leave credits;
- 3) are totally incapacitated from work. Catastrophic illness or injury may also include an incapacitated member of the employee's immediate family. At the time of request, the employee or a colleague may initiate a "campaign" for individual donations.

The maximum number of hours you can donate in a fiscal year (July-June 30), is determined by your collective bargaining identification unit (CBID):

CBID	1	2, 5, 7, 9	3	4	6	8	11	MPP	E99
	Physicians	CSEA	Faculty	Academic Support	Trades	Public Safety	UAW (TA Only)	C99	

