

Grade Forgiveness Information

Important Note: If students repeat a course the LAST grade earned will be used in the GPA calculation even if the grade is lower than prior attempts.

Limit on Repeat Attempts

Students are normally limited to three attempts (two repeats) at any one course for grade forgiveness. (Some departments may restrict grade forgiveness to only one repeat.) If you do repeat a course more than twice, the grade points of all subsequent repeats will be averaged, while the units earned for these subsequent attempts will not be counted. These units are counted as part of the 1 -unit limit of grade forgiveness that is averaged.

Repeating a course in which the original attempt was "C" or better

Students normally cannot renew a grade of "C" (2.0) or better. If you are given permission to repeat a class in which your original grade was a "C" or higher, grade points of all attempts will be used to calculate your grade point average, while only the units earned for the first attempt will be counted. All units for all repeated attempts of the course will be counted as part of the 1 -unit grade averaging limit. (For example: COMM 1000 passed with a C: Approval given to repeat the class. Student makes 2 more attempts to improve the grade. units will be deducted from the 1 units allowed for grade averaging.) or some example to make this clearer.

Total Units Permitted for Grade Forgiveness

Students are normally limited to units of Grade Forgiveness, of which will be forgiven and the additional 1 of which will be averaged.

After completing the units of grade forgiveness and grade averaging, students who require additional units may petition through their advisor (AACE, [EOP or EXCEL if member of program], GE, major).

The General Education Office will review all petitions for grade forgiveness. If approved, the office will also determine if the units will be grade forgiveness or grade averaging.